

Políticas Nº 1046

Assunto: Anti-Money Laundering (AML)/Combating the Financing Terrorism (CFT) Policy

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1) Objective

This Policy aims to establish the strategy, principles and concepts of the Daycoval Prudential Conglomerate (Daycoval) AML/CFT Program.

2) Application

Daycoval AML/CFT Program applies to all departments and branches, controlled and affiliated companies, in Brazil and abroad.

All Daycoval employees, third parties, business partners and service providers, must be diligent in the AML/CFT Program, observing the rules and guidelines described in this Policy and related documents, in order to prevent the Institution from being used for illegal activities related to money laundering and terrorist financing.

All employees, third parties, business partners and service providers must remain attentive to any and all transactions performed at the Institution and observe the prevention, monitoring, detection and communication procedures, described in this Policy and in the AML/CFT Manual.

The current legislation on the subject determines that non-compliance with these requirements subjects violators to criminal and administrative sanctions.

3) Implementation

Immediately following publication in the Corporate Intranet - Normative Instructions Portal.

4) Regulatory Rule(s)

- <u>Law No. 9,613</u> of March 3, 1998: Addresses the crimes of "laundering" or concealment of assets, rights and values; the prevention against use of the financial system for the illegal actions provided for in this Law; creates the Financial Activity Control Council (Conselho de Controle de Atividades Financeiras COAF), and provides other measures.
- <u>Law No. 12,683</u> July 9, 2012: Amends Law No. 9,613, of March 3, 1998, to make the criminal prosecution of money laundering crimes more efficient.
- <u>Law No. 12,846</u> of August 1, 2013: Provides for the administrative and civil liability of legal entities for the practice of acts against the public administration, national or foreign, and other measures.
- <u>Law No. 13,260</u> of March 16, 2016: Regulates the provision in item XLIII of art. 5 of the Federal Constitution, disciplining terrorism, dealing with investigative and procedural provisions and reformulating the concept of terrorist organization; and amends Laws No. 7,960, of December 21, 1989, and 12,850, of August 2, 2013.
- -<u>Law No. 13,810</u> of March 8, 2019: Provides for compliance with sanctions imposed by United Nations Security Council resolutions, including the unavailability of assets of natural and legal persons and entities, and the national designation of persons investigated or accused of terrorism, its financing or related acts; and repeals Law No. 13,170, of October 16, 2015.
- <u>Bacen Resolution No. 44</u> of Novmber 24, 2020: Establishes procedures for the execution by institutions authorized to operate by the Central Bank of Brazil of the measures determined by Law No 13.310, which provides for compliance with sanctions imposed by United Nations Security Council resolutions, including the unavailability of assets of natural and legal persons and entities, and the national designation of persons investigated or accused of terrorism, its financing or acts correlated to it.
- <u>Bacen Resolution No. 96</u> of May 19, 2021: Regulates the procedures over account opening, maintaining and closure.
- <u>Bacen Resolution No. 119</u> of July 27, 2021: Amends Circular No. 3.978, which provides for the policy, procedures and internal controls to be used by institutions authorized to operate by the Central Bank of Brazil to prevent the use of the of financial system to realize crimes of laundering or concealment of assets, rights and values, as provided for in Law no.9.613 and financing of terrorism, provided for in Law No. 13.260.
- <u>Bacen Resolution No. 131</u> of August 20, 2021: Consolidates the rules on the rite of the sanctioning administrative process, the application of penalties, the term of commitment, precautionary measures, the punitive fine and the administrative agreement in the supervision process, provided for in Law No. 13,506 and the parameters for the application of administrative penalties provided for in Law No. 9,613.
- <u>BACEN Resolution No. 277</u>, of December 31, 2022: Regulates Law No. 14,286, of December 29, 2021, in relation to the foreign exchange market and the entry into and exit of the Country of amounts in reais and in foreign currency, and takes other measures.
- <u>CVM Resolution No. 50</u> of August 31, 2021: Provides for the prevention of money laundering, the financing of terrorism and the financing of the proliferation of weapons of mass destruction, within the scope of the securities market and revokes CVM Instruction No. 617 and the Explanatory Note to CVM Instruction No. 617.
- <u>CVM Resolution No. 62</u> of January 19, 2022: It prohibits the practices of creating artificial conditions for the demand, offer or price of securities, price manipulation, carrying out fraudulent operations and the use of inequitable practices, and revokes CVM Instruction No. 8 and the CVM Resolution No. 14.
- -BACEN Circular No. 3,978 of January 23, 2020: Provides for the policy, procedures and internal controls to be adopted by institutions authorized to operate by the Central Bank of Brazil in order to prevent the use of the financial system for the practice of crimes of "laundering" or concealment of assets, rights and values, as set out in Law No. 9,613, of March 3, 1998, and terrorism financing, provided for in Law No. 13,260, of March 16, 2016.
- <u>BACEN Circular Letter No. 4,001</u> of January 29, 2020: Discloses a list of operations and situations that may constitute indications of the occurrence of crimes of "laundering" or concealment of assets, rights and values, referred to in Law No. 9,613, of 3 March 1998, and terrorism financing, provided for in Law No. 13,260, of March 16, 2016, subject to communication to the Financial Activities Control Council (COAF)
- <u>BCB Normative Instruction No. 262</u>, of March 31, 2022: Specifies and clarifies operational aspects of the procedures established in BCB Resolution No. 44, of November 24, 2020, for the execution of measures determined by Law No. 13,810, of March 8 of 2019, which provides for compliance with sanctions imposed by resolutions of the United Nations Security Council, including the unavailability of

assets of natural and legal persons and entities, as well as the national designation of persons investigated or accused of terrorism, their financing or related acts.

- <u>SUSEP Circular nº 612</u> of August 18, 2020: Provides for the policy, procedures and internal controls aimed specifically at preventing and combating money laundering or concealment of assets, rights and values, or crimes that they may be related to, as well as preventing and restraining terrorism financing.

5) Business Execution Rule(s)

The business execution rules will be carried out in accordance with applicable legislation, indicated in item 4, as well as internal process manuals.

6) Areas Involved and Responsibilities

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Board of Directors	 Review and approve institutional policy AML/CFT; Ensure adherence to established risk management policies, strategies and limits, as well as the correction of deficiencies in the risk management structure; Appoint the Officer responsible for attending the Circular No. 3,978/2020 and CVM Resolution No. 50/2021 and inform the Regulatory Bodies within 7 (seven) business days of their investiture.
Executive Board	 Implement the AML/CFT structure; Adapt the Policy and the approval of AML/CFT Procedures Manual and the Know Your Customer (KYC) Procedures Manual, as well as the rules and procedures and internal controls; Assess compliance with the terms of the Standards, Policies and Strategies for the management of AML/CFT; Direct the necessary actions that make the AML/CFT Policy, Manual and the respective internal controls related to the AML/CFT effective.
AML/Executive responsible for Circular 3.978/2020 and CVM Resolution 50/2021	 Approve the report relating to the Internal Risk Risk Assessment AML/CFT, according to deadlines defined in legislation current Accomplish the implementation and maintenance of the AML/CFT Policy compatible with the nature, size, complexity, structure, risk profile and business model of the institution, in order to ensure the effective management AML/CFT risks; Respond to the requirements of the Regulatory Department.
Board of Directors without designation special from Banco Daycoval and Daycoval Leasing	 Approve the AML/CFT Procedures Manual and the Procedures Manual - Know Your Customer (KYC), as well as the rules and procedures and internal controls; Comply with the terms of the AML/CFT Policy and Manual, as well as other internal and external requirements applicable to the topic; Subsidize the AML/CFT Executive Committee, in consultations about clients, operations and matters related to AML/CFT from a commercial perspective, when invited; Monitor and support the employees of the Business Units under his responsibility, ensuring adherence of procedures to internal and external rules about the matter.
AML/CFT Executive Committee	 Ensuring the Institution's adherence to current legislation, as well as compliance with its guidelines and strategies, aiming to mitigate the probability of occurrence of image, legal and operational risks, related to the AML/CFT theme; Carry out analysis of customers and/or submitted operations for approval.
AML/CFT Department	 Ensure compliance and compliance by the Institution with current legislation, the Policy and the AML/CFT Manual; Prepare the report on the Internal Risk Assessment, according to deadlines defined in current legislation; Define rules and controls for customer acceptance, analysis of operations and monitoring of suspicious situations; Carry out analysis of new customers who are identified in the registration opening tools and account opening;

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	 Meet the demands of the commercial area for pre-analysis of operations;
	 Carry out analysis of the occurrences highlighted by the AML/CFT monitoring tool;
	 Make the communication to the FIU - Financial Intelligence Unit of clients and/ or operations with indication of money laundering, terrorist financing andthe financing of the proliferation of weapons of mass destructionas required by Circular 3.978, CVM Resolution 50 and Circular Letter 4.001;
	 Disseminate the AML/CFT culture among employees, third parties, commercial partners and service providers services;
	 Prepare metrics reports and performance indicators effectiveness related to atypical operations and situations detected, analyzes performed, number of Suspicious Operations Communications for Science together with the Statutory Director of AML/CFT;
	Act in responses to the requests of the Bodies Regulators;
Independent Audit	 Assess compliance with established standards of AML/CFT in relation to independent auditors
Internal Audit	 Periodically review the procedures performed by the AML/CFT Department and the effectiveness of the AML/CFT Program, proposing measures to improve it, as well as evaluate the records made in the Institution's flow monitoring tool, according to deadlines defined in the current legislation;
	 Prepare the Audit Report to be evaluated by the Executive Board and made available to the Regulatory departments, when requested.
	 Apply methodology to continuously identify, evaluate, monitor, measure, control and mitigate the causes of operational risk events, along with the Institution's areas, coordinating and guaranteeing preventive and / or corrective action plans regarding AML/CFT;
Governance, Risks and Compliance Department	 Ensure control tests are performed to assess the internal control system and compliance;
	 Prepare reports, with minimum annual periodicity, that allow to identify and correct in a timely and assertive manner the control deficiencies identified in the AML/CFT process, submitting to the competent levels.
	 Comply with the terms of the AML/CFT policy and manual, as well as other internal and external requirements applicable to the topic;
Business Units	 Subsidize the AML/CFT Executive Committee in consultations on clients, operations and matters related to the AML/CFT theme from a commercial perspective, when invited.
	Keep your customers' registration information updated;
	 Ensure that all of its employees are trained and report to the Human Resources Department in case of additional training needs.
	 Comply with the terms of the AML/CFT policy and manual, as well as other internal and external requirements applicable to the topic;
Registration and Opening Corporate account	 Responsible for the Checklist and validation of information provided in the corporate account opening process;
	 Responsible for checking and validating information and documents provided in the process of business account opening
	 Identify and register customers" final beneficiaries PJ;
	 Identify and validate administrators and representatives responsible for signing the registration form for corporate clients (PJ);
	 Evaluate the quality of the information contained in the forms records of customers and suppliers, as well as, check whether they meet the minimum requirements required internally and by Regulatory Bodies;
	Ensure customer registration is updated
Opening of PF Accounts	Comply with the terms of the AML/CFT Policy and Manual, as well as other internal and external requirements applicable to

	the topic;
	 Responsible for Checklist and validation of information provided in the PF account opening process;
Cash Management	 Comply with the terms of the AML Policy and manual, as well as other internal and external requirements applicable to the topic; Make the communication to the FIU - Financial Intelligence Unit for cash transactions above R\$ 50,000.00 as required by Circular No. 3,978/2020.
Human Resources	 Enable training programs for employees, third parties, business partners and service providers, in order to allow adequate guidance on their duties and responsibilities related the AML/CFT, as well as making available didactic material on the subject; Adopt Know Your Employee - KYE procedures for the selection of future professionals, in accordance with the current AML/CFT legislation.
Employees, third parties, business partners and service providers	Aivie/ ci i i olicy and iviandal, in order to identity atypical situations

7) General Guidelines

The Prudential Conglomerate Daycoval:

7.1) Adopts an AML/CFT Program, which is structured around the following pillars:

- AML/CFT Policy: aims to establish the strategy and principles governing the matter at the Bank;
- Manual: aims to define the concepts, procedures and internal controls stipulated in the AML/CFT
 Policy, including procedures of: Know your Customer KYC, Know your Employee KYE, Know
 your Supplier KYS, Know Your Partner KYP, International Correspondent Banks, Operations
 Analysis and the identification of atypical situations and operations through the MSAC
 methodology (monitoring, selection, analysis and communication);
- Know your client (KYC) Manual: aims to define the concepts, procedures and internal controls stipulated in the AML/CFT Policy, including procedures for KYC.
- Internal Risk Assessment AML/CFT: aims to identify, analyze, understand and mitigate the risks of money laundering, the financing of terrorism and the financing of the proliferation of weapons of mass destruction ML/FT), inherent to the Institution's activities, aiming to guarantee that the prevention measures and mitigation are proportionate to the risks identified.

7.2) It presents a Functional Structure, which:

It is aimed at complying with the obligations of preventing money laundering, financing terrorism and financing the proliferation of weapons of mass destruction, dealt with in Law 9.613/98 and the regulations of the Regulatory Bodies, with employees under the direct management of AML/CFT General Manager, AML/CFT Superintendence and the Director of the Institution responsible for Circular Letter 3978/2020 and CVM Resolution 50/2021.

7.3) It has an Executive AML/CFT Committee, which:

Ensures compliance with the guidelines of this Policy and the obligations set forth in Law 9.613/98 and regulations of the Regulatory Bodies, as well as deliberates on aspects related to money laundering, the financing of terrorism and the financing of experiments with weapons of destruction in pasta.

The composition of the Committee and the description of its functions and responsibilities are present in the AML/CFT Executive Committee document.

7.4) Performs new products and services evaluation, which:

They are considered in advance, from the perspective of AML/CFT, according to guidelines prohibited in internal regulations, establishing rules and procedures for the provision of new products and services, as well as the use of new technologies, to inhibit and assess the risk of their use in money laundering practices, the financing of terrorism and the financing of weapons of mass destruction prospects.

7.5) Performs Internal Risk Assessment AML/CFT, which:

Identifies and measures the risks of money laundering, financing of terrorism and financing of the proliferation of weapons of mass destruction of customers, products and services, with the definition of risk categories that enable the adoption of management and mitigation controls both for higher risk situations and for lower risk situations, according to the guidelines established in the document: Internal Risk Assessment - RIA.

7.6) Apply Know Your Customer - KYC, which:

It adopts procedures aimed at getting to know its customers, ensuring due diligence in their identification, qualification and classification, contemplating reinforced diligence for higher risk customers, based on the internal risk assessment.

7.6.1) Customer Registration

It adopts customer identification, qualification and classification procedures through the collection and verification of registration and financial information. The procedures for qualifying, verifying, validating and updating customer records are defined according to the Internal Risk Assessment carried out by the Institution.

7.6.2) Identifies Politically Exposed People (PEP)

It adopts procedures for identifying and approving the maintenance of business relationships with clients that, by chance, may be present on lists of PEP - Politically Exposed Persons, directly or indirectly.

7.6.3) Identifies the Beneficial Ownership

It adopts procedures for analyzing the corporate participation chain for the identification, qualification and classification of the natural person characterized as its final beneficiary.

7.6.4) Reputational Risk

It adopts procedures for checking customers at the beginning of their relationship against national (Transparency Portal, IBAMA, etc...) and international (OFAC, UN, EU, HMT, etc...) and negative media (Worldcompliance, Clip Laudering, etc...) to identify situations related to money laundering, the financing of terrorism and the financing of the proliferation of weapons of mass destruction, in order to take the necessary actions.

7.6.5) Records Update

The Institution adopts a deadline for updating customer records and is defined based on in the Registration AML/CFT Risk established for the client, according to rules and deadlines established by current legislation.

7.7) Apply Know Your Employee - KYE, which:

The Institution establishes a set of guidelines for hiring employees, applying the procedures and controls in the identification, qualification and classification process. In addition Furthermore, it carries out continuous monitoring to detect and deal with suspicious situations after the hiring.

7.8) Apply Know Your Supplier - KYS, which:

The Institution establishes a set of guidelines for hiring suppliers, applying the procedures and controls in the identification, qualification and classification process.

Aiming to avoid hiring unreputable companies or those suspected of involvement in illicit activities.

7.9) Apply Know Your Partner - KYP, which:

The Institution establishes a set of guidelines for hiring commercial partners, applying procedures and controls in the process of identification, qualification and classification, ensuring compliance with appropriate prevention procedures Money Laundering and Terrorism Financing (AML/CFT) and avoiding carrying out business with individuals and/or legal entities suspected of involvement in illicit activities.

7.10) Evaluates the International Correspondent Banks, which:

They are evaluated in advance, from the perspective of AML/CFT, when establishing a relationship, according to the guidelines established in Internal Regulations.

Banco Daycoval S/A does not allow relationships with Shell Banks, banks incorporated in a jurisdiction where there is no physical presence and which are not integrated into any regulated financial group.

7.11) Performs Analysis of New Operations, where:

It adopts a set of rules, procedures and controls for the identification and approval of new operations in order to prevent doing business with suspicion of involvement in illegal activities.

In order to protect the National Financial System and society, Banco Daycoval S/A adopts the following rules for the proposed transactions listed below:

Situation	Rules
Non-Account Holders (Tourism Exchange)	Prior
	Assessment
	(EDD)
Customers OffShore	Prior
	Assessment
	(EDD)
Shell Banks	Prohibited
Customers MVTS / MSB (Shippers)	Prior
	Assessment
	(EDD)
Politically Exposed Person - PEP	Prior
	Assessment
	(EDD)
Correspondent Banks	Prior
	Assessment
	(EDD)
Weapons, Defense, Military (*)	Prior
	Assessment
	(EDD)
Atomic Material (*)	Prior
	Assessment
	(EDD)
Extractive Industries	Prior
	Assessment
2	(EDD)
Precious Metals and Stones (*)	Prior
	Assessment
Large lated Charities	(EDD)
Unregulated Charities	Prohibited
Regulated Charities	Prior
	Assessment
A dealt Factoritain and ant	(EDD)
Adult Entertainment	Prohibited
Non-Governmental Organizations	Prior
	Assessment (EDD)
Virtual Currencies (*)	Prior
virtual carreness ()	Assessment
	(EDD)
Illicit drugs	Prohibited
Embassies / Consulates	Prior
	Assessment
	(EDD)
Online games (*)	Prior
	Assessment
	(EDD)

Payment Service Provider	Prior
	Assessment
	(EDD)

(*) Operations should be submitted for approval to the AML/CFT Executive Committee.

The other operations mentioned above are submitted to an Enhanced Due Diligence - EDD.

7.12) Monitoring Selection and Analysis of suspect operations and situations, where:

Contracted customers, products and services are monitored for detection and investigation of atypical situations or suspicions of illegal acts, according to deadlines and responsibilities established by current legislation.

7.12.1) AML/CFT Tool

It uses an automated tool for monitoring customers and transactions, which, using rules and parameters, identifies cases considered to be evidence of money laundering, terrorism financing and the financing of the proliferation of weapons of mass destruction.

7.12.2) Tax Haven

It adopts monitoring and analysis procedures related to operations and/or negotiations involving clients based in tax havens, which, due to local legislation, present favored taxation or that oppose secrecy regarding the corporate composition of legal entities.

7.12.3) Reputational Risk

It adopts procedures for checking clients **during their relationship** with national (Transparency Portal, IBAMA, etc...) and international (OFAC, UN, EU, HMT, etc...) and negative media (Worldcompliance, Clip Laudering) lists, etc...) to identify situations related to money laundering, the financing of terrorism and the financing of the proliferation of weapons of mass destruction, in order to take the necessary actions.

7.13) Performs the Reporting of Suspicious Operations, where:

Communicates to the competent authorities, operations and/or proposed operations that are characterized by evidence of money laundering, the financing of terrorism and the financing of the proliferation of weapons of mass destruction, in accordance with the rules and deadlines established by current legislation.

Communications must be carried out centrally through the lead institution of the Prudential Conglomerate, on behalf of the institution in which the transaction or situation took place, as established in Circular 3,978/2020 and CVM Resolution 50/2021.

7.14) Conducts training for its administrators, employees, third parties and business partners, where:

Establishes processes and procedures aimed at developing and promoting training and awareness programs for managers, employees, third parties and business partners related to preventing money laundering, financing terrorism and financing the proliferation of weapons of mass destruction.

7.15) Performs the AML/CFT Program Effectiveness Assessment, where:

The Governance, Risks and Compliance department must annually assess the compliance and effectiveness of the policy, procedures and internal controls regarding the prevention of money laundering, financing of terrorism and financing of the proliferation of weapons of destruction in bulk (AML/CFT), and prepare a single Effectiveness Assessment Report related to the institutions of the Prudential Conglomerate, which must be forwarded to the Audit Committee and Board of Directors for notification, by March 31 of the year following the year of data base.

Likewise, an action plan must be prepared to solve the deficiencies identified through the evaluation of effectiveness, and the follow-up of the implementation of the plan must be documented through a follow-up report. The action plan and the respective follow-up report must be forwarded to the Audit Committee, the Board of Directors of the institution responsible for Circular No 3,978/2020, until June 30 of the year following the base date of the Effectiveness Assessment Report.

The board responsible for CVM Resolution 50/2021, as established in article 6 of this regulation, must

prepare a single annual management report to the institutions of the Prudential Conglomerate about the effectiveness of the Internal AML/CFT Risk Assessment, with recommendations for improvements and monitoring of action plans, if applicable, which must be forwarded to the Board of Directors by the last business day of April, of the year following the date basis.

Internal Audit, within its role and responsibility, audits business processes, including the AML/CFT Department, contributing to improving the effectiveness of risk management and corporate governance.

7.16) Maintain Operations Guard, Registration and Analysis, which:

The information and records of the operations and services provided are maintained in their original form or in electronic files, according to deadlines established by current legislation.

The preventive and detective analyzes carried out by customers, employees, third parties, business partners and service and operations providers are filed according to deadlines established by the current legislation.

7.17) Update

The responsibility for updating this Policy lies with the AML/CFT Executive Committee Coordinator. The Policy is reviewed at least annually or when there are changes in the current legislation and / or structural changes in the Institution.

7.18) Approval

Responsibility for the approval of this Policy lies with the Institution's Board of Directors. Whenever there is a change in the Policy, the document is submitted to a new approval and the new rules come into effect from the date of approval.

7.19) Disclosure and Formalization

The AML/CFT Policy is classified for public use, disclosed and made available to everyone, in order to keep them informed about its content and possible changes made.

The reading and understanding of the content of this Policy is performed by all employees, third parties and business partners and confirmed by signature, physical or electronic, of the term of commitment.

7.20) Implementation of the Guidelines Adopted by the Institution

The measures adopted by the Institution based on this Policy and its AML/CFT Program, aim to prevent services and products from being used in situations and/or operations of an illegal nature.

In order to facilitate compliance with the guidelines of its AML/CFT Program, the Institution has established a series of procedures related to prevention, monitoring, event handling and communication that must be followed by all employees, third parties, business partners and service providers, where the details are described in Internal Regulations.

7.21) Legislation

Knowledge of the Brazilian legislation governing Money Laundering Prevention, Terrorism Financing and the Financing of the Proliferation of Weapons of Mass Destruction (AML/CFT) is a crucial factor in ensuring Compliance.

The AML/CFT Executive Committee Coordinator is responsible for clarifications to employees, third parties, business partners and service providers regarding the rules established by the current AML/CFT legislation.

7.22) Compliance

7.22.1) Social and Environmental Responsibility

The Conglomerate, aware of its responsibilities towards society, aiming at the best market practices and complying with CMN Resolution No. 4,945 of 2021, implemented the Social, Environmental and Climate Responsibility Policy, aimed at all employees, customers/operations, partners, among others, whose rules must be observed considering the criteria of relevance and proportionality.

7.22.2) Anti-Corruption Law

Prudential Conglomerate Daycoval guides its activities by acting with integrity and honesty in its management practices and in its commercial operations, fighting corruption and bribery in all its forms, especially through its administrators, employees, third parties, business partners and service providers. Thus, it is vital for the Institution that each of these people has knowledge of and complies with all national and international anti-corruption and bribery laws, especially Law No. 12,846 of 2013 ("Anti-Corruption Law"). In order to maintain its reputation and comply with the Anti-Corruption Law, the Institution implemented the Code of Conduct.

7.23) Final Provisions

In case of doubts, regarding compliance with this Policy, and other documents related to the subject, the Institution's AML/CFT Executive Committee Coordinator should be consulted for clarifications.

Anti-Money Laundering (AML)/Combating the Financing Terrorism (CFT) Policy Propriedade do Banco Daycoval S.A.

Acesso interno. Proibida a divulgação para o público externo, sem autorização prévia.